

# MORGAN COUNTY PARKS AND RECREATION

## RFP FOR MOWING SERVICES TO COUNTY PARKS

Morgan County Parks and Recreation is accepting bids for mowing of county owned parks commencing April 23, 2018; and ending October 31, 2018. Maintenance is to include mowing and trimming of grassy areas as designated below. The contractor will be responsible for providing all labor and materials necessary to perform the mowing and maintenance tasks listed below.

- **Rt. 522 Ballfield Complex (16 acres)** - twice weekly April-June, once weekly July-October, mow the common areas outside the fencing, mow the outfields inside the fencing, Weed-Trim under the bleachers and spray underneath the fences. Mowing to be completed through the week Monday-Friday before 3pm at this location.
- **Alex Rickli Soccer fields (3 acres Approx.)** - mow all grassy areas to the right of the roadway, approximately 2.5 open field acres accordingly with the following schedule:
  - Weekly April 23 – June 30
  - Twice Monthly July 1<sup>st</sup> to August 30<sup>th</sup>
  - Weekly Sept 1<sup>st</sup> – November 1<sup>st</sup>
  - Mowing to be completed during the week (Tues thru Sat) before 4pm at this location
- **Spruce Pine Hollow (3 acres)**-once every other week April-October
- **North Berkeley Park (1.93 acres)**-once weekly April-October, mow outside the fence on both sides of the stream along with the center area around the pavilion
- **Biser Street** –once weekly - April-October
- **Harmison Field (2 acres)** - once weekly April-October, mow outside fence and spray down hill

Debris removal prior to mowing should be minimal.

The selected contractor must provide WV business license and proof of general liability insurance, workers compensation Insurance or Exemption Certificate, and automobile insurance prior to contract signing. The contractor shall assume full responsibility for the actions of its employees and shall repair or replace any damaged item or area caused by the actions of its employees or agents. The contractor shall inform the county of any damage caused on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the county, the county reserves the right to repair or replace that which was damaged or assess the contractor such cost as may be reasonable and related to the damage, and deduct these costs from any payment due the Contractor. The selected contractor will be expected to conduct operations under this agreement in compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The county may cancel the contract at any time for any reason upon written notice.

Please submit bid with total cost for all locations. Sealed bids will be accepted at 77 Fairfax St., Berkeley Springs, WV, Attention: Lawrence Thomas, County Administrator. Submissions must be received by 4pm on 4/13/18. All questions must be submitted in written form to [lthomas@morgancountywv.gov](mailto:lthomas@morgancountywv.gov) by 4/6/18. Answers will be posted to the county website by 5pm on 4/9/18. Bids will be opened 4/16/18 at 9:45am in the county commission meeting room. Morgan County Parks and Recreation reserves the right to accept or deny any and all bids.